

PCC

SOLANO PARATRANSIT COORDINATING COUNCIL AGENDA

Friday, March 31, 2006 at 12:30 p.m.
("Brown Bag" Lunch from 12:00 – 12:30 p.m.)

**Fairfield Community Center
1000 Kentucky Street, Lake Side Studio A Conference Room
Fairfield, CA 94533**

<u>Item</u>	<u>Action</u>
I. CALL TO ORDER –	Confirm Quorum
II. APPROVAL OF MARCH 31, 2006 PCC AGENDA – <i><u>Recommendation:</u> Review and Approve March 31, 2006 Agenda. (12:30 – 12:35 pm)</i>	Approval
III. APPROVAL OF JANUARY 27, 2006 MINUTES – <i><u>Recommendation:</u> Review and Approve January 27, 2006 Minutes. (12:35 – 12:40 pm)</i>	Approval
IV. OPPORTUNITY FOR PUBLIC COMMENT – <i>(12:40 – 12:50 pm)</i>	Discussion
V. ACTION ITEMS – Page 1 A. 2006 PCC Work Plan – Anna McLaughlin, STA. <i><u>Recommendation:</u> Approve the PCC work plan for 2006. Page 1 – (12:50 – 1:00 pm).</i>	Approval
VI. INFORMATION ITEMS – Page 3 A Unmet Transit Needs Comments for FY 2006-07– Elizabeth Richards, STA B. Lifeline Transportation Funding Program Advisory Committee – Elizabeth Richards, STA C. 5310 Scoring Results – Anna McLaughlin, STA D. STA's New Marketing Contract – Anna McLaughlin, STA E. Transit/Paratransit Monthly Reports and Updates – <ul style="list-style-type: none">▪ John Andoh, Benicia Transit & Rio Vista Transit▪ George Fink, Fairfield-Suisun Transit▪ Amber Villarreal, MV Transportation/Vallejo Runabout	Discussion

VII. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS –
Discuss items for next agenda. (1:45 – 2:00 pm)

Discussion

VIII. ADJOURNMENT – Next meeting is scheduled for May 19, 2006.

* Please contact James Williams, PCC Chair, if you have any questions regarding this agenda at (707) 448-9195 or Anna McLaughlin at (707) 427-5104 or amclaughlin@sta-snci.com.

** For PCC Committee Members: For purposes of anticipating a quorum, please contact James Williams or Anna McLaughlin as soon as possible if you are unable to attend the meeting.

PCC

Date: March 22, 2006
To: Solano Paratransit Coordinating Council
From: Anna McLaughlin, Program Manager
Re: 2006 PCC Work Plan

Background:

The PCC annually reviews and updates the PCC goals for the year. The PCC approved the following work plan for 2004.

Activity	Tasks	2004 Timeline
Administrative	Establish nomination committee for elections.	September – October
	Elect PCC Officers.	November
Outreach	Develop a strategy to increase/maintain PCC Membership. (i.e. press releases, letters of outreach, etc.)	January – December Until vacancies are filled.
	Initiate the Solano Community College Outreach Effort.	January – December
	Develop a more extensive outreach program targeting senior centers and disabled groups.	January – December
	Update/Maintain the PCC Website.	January – December
Projects	Continue participating in the development of the Solano Countywide Senior and Disabled Transit Study.	Present – Until End of Project
Funding	Establish FTA Section 5310 application review committee	January
	Review FTA Section 5310 applications	March
	Review TDA Article 4/8 Claims for cities and County of Solano.	January – December
	Monitor the MTC Unmet Needs Hearing Process.	November

Discussion:

In preparation for the remainder of 2006, the STA staff has developed a preliminary work plan for review and approval by the PCC. The 2006 work plan continues to focus on outreach activities. The purposes of these outreach activities are to promote awareness of the PCC and its advisory function and to inspire persons with disabilities, seniors and others to take advantage of the opportunity to provide comments on the transportation system.

The following is the draft PCC work plan for 2006. The PCC may wish to add items to the work plan throughout the year, as they deem necessary. After approval by the PCC, the work plan will be presented to the STA Board for action.

Activity	Tasks	2006 Timeline
Administrative	Establish nomination committee for elections.	Completed
	Elect PCC Officers.	Completed
Outreach	Develop a strategy to increase/maintain PCC Membership. (i.e. press releases, letters of outreach, etc.)	January – December Until vacancies are filled.
	Continue the Solano Community College Outreach Effort.	January – December
	Develop a more extensive outreach program targeting senior centers and disabled groups.	January – December
	Update/Maintain the PCC Website.	January – December
Projects	Continue to participate in studies that impact transportation for seniors and the disabled.	January – December
Funding	Establish FTA Section 5310 application review committee	Completed
	Review FTA Section 5310 applications	Completed
	Review TDA Article 4/8 Claims for cities and County of Solano.	January – December
	Monitor the MTC Unmet Needs Hearing Process.	November

Recommendation:

Approve the PCC work plan for 2006.

VI
2006

Agenda Item

March 31,

PCC

Date: March 24, 2006
To: Solano Paratransit Coordinating Council
Re: **Information Items**

C. 5310 Scoring Results – Anna McLaughlin, STA

The 5310 Scoring Subcommittee met on March 6th and scored the applications for the four Solano County applicants. These scores were submitted to the Metropolitan Transportation Commission (MTC) on March 10th. Attached are the scores for all Bay Area 5310 applications. The next steps of the process include MTC Committee review and adoption of regional scores in April followed by statewide scoring, notification of draft scores and statewide appeals in July. The CTC will adopt the final program of projects in September.

D. STA's New Marketing Contract – Anna McLaughlin, STA.

STA recently chose Moore, Iacofano, Goltsman (MIG), Inc. to provide marketing consultant services for 2006-2007. Included in the contract's Scope of Work are the Solano Paratransit bus wraps and creating a new Solano Paratransit brochure. STA's PCC brochure will also be revised and updated.

E. Transit/Paratransit Monthly Reports and Updates –

- John Andoh, Benicia Transit & Rio Vista Transit
- George Fink, Fairfield-Suisun Transit
- Amber Villarreal, MV Transportation/Vallejo Runabout

Benicia Transit, Rio Vista Transit, Fairfield-Suisun Transit, and MV Transportation (for Vallejo Runabout) will be available at the PCC meeting to update the members of any changes in the program or operations.

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PCC

DATE: March 15, 2006
TO: SolanoLinks Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Unmet Transit Needs Comments for FY 2006-07

Background:

Transportation Development Act (TDA) Article 4 and 8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the regional transportation planning agency (RTPA) that all reasonable unmet transit needs have been met.

Solano County is the one county in the Bay Area that has local jurisdictions using TDA funds for streets and roads. Four out of eight jurisdictions currently use TDA funds for streets and roads (Rio Vista, Suisun City, Vacaville and the County of Solano). Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing in the fall to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and written comments received, MTC staff then selects pertinent comments for Solano County's local jurisdictions to respond to. The STA coordinates with the transit operators who must prepare responses specific to their operation.

Once STA staff has collected all the responses from Solano County's transit operators, a coordinated response is forwarded to MTC. Evaluating Solano County's responses, MTC staff determines whether or not there are any potential comments that need further analysis. If there are comments that need further analysis, MTC presents them to MTC's Programming and Allocations Committee (PAC) to seek their concurrence on those issues that the STA or the specified transit operator would need to further analyze as part of the Unmet Transit Needs Plan.

If the transit operators, the STA and Solano County can thoroughly and adequately address the issues as part of the preliminary response letter, MTC staff can move to make the finding that there are no unreasonable transit needs in the county. Making a positive finding of no reasonable transit needs allows the four agencies who claim TDA for streets and roads purposes to submit those TDA Article 8 claims for FY 2006-07. All TDA claims for local streets and roads are held by MTC until this process is completed.

Discussion:

The Unmet Transit Needs public hearing for the FY 2006-07 TDA funding cycle was held on Wednesday, December 7, 2005. The public offered comments at the hearing as well as submitted comments directly to MTC. MTC has drafted a summary of the issues (see attached). No paratransit issues were raised.

Working with the affected Solano transit operators, the STA will coordinate a response. Supporting documentation has been received from Benicia, Rio Vista, and Vacaville. In the next few weeks, STA staff will continue to work with transit operators to complete drafting the countywide response. To complete the process prior to July 1, a draft of the coordinated responses should be prepared in time for review and approval by the STA Board's May meeting.

Recommendation:

Informational.

Attachment:

- A. Summary of Issues raised at the December 5, 2005, Unmet Transit Needs Hearing or by Written Comment Received by MTC for FY 2005-07 TDA Funding

PCC

DATE: March 24, 2006
TO: Solano Paratransit Coordinating Council
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
SUBJECT: Lifeline Transportation Funding Program Advisory Committee

Background:

The Metropolitan Transportation Commission's (MTC) Lifeline Transportation Program funding is intended to improve mobility for residents of low-income communities and, more specifically, to fund solutions identified through the community-based transportation plans. Each community's needs are unique and will therefore require different solutions to address local circumstances. In Solano and other counties, these funds have been used to fund Welfare to Work and Community Based Transportation Planning priority projects.

Funds for three years will be allocated by MTC for Solano Lifeline Transportation Projects in the amount of \$1,076,866. The funding will be derived from a variety of sources including Congestion Management Air Quality (CMAQ), Jobs Access Reverse Commute (JARC) and State Transit Assistance Funds (STAF). Each of these funding sources have guidelines on how the funds may be spent which, in total, will influence the types of Lifeline projects that may be funded.

For the first time, the STA will be managing Lifeline Funds. STA will be making project recommendations to MTC. STA staff is working with MTC staff to transition the program to the STA from the issuance of the Call for Projects, establishing evaluation criteria jointly with MTC, approving projects for funding as well as monitoring and overseeing projects and programs. In December 2005 the STA Board approved the establishment of Lifeline Advisory Committee to evaluate Solano project proposals. One member of the Advisory Committee is a representative from the PCC.

Discussion:

The first Call for Projects is planned for release in late March 2006 with applications due at the end of May. The Lifeline Advisory Committee met on March 22 to review and input on the Call for Projects materials and overall schedule. The Lifeline Advisory Committee will meet again in early June to evaluate and recommend project proposals for funding. The Call for Projects is scheduled to be released March 27. The recommendations will be made in conjunction with the STA Board's Transit Subcommittee and then submitted to the STA Board for approval.

Recommendation:

Informational.

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			FTA Section 5310 Program Priorities										
			MTC - San Francisco Bay Area Region										
											TOTAL	FED	TOTAL
	APPLICANT	COUNTY	PROJECT	TYPE	VIN	SEC 1	SEC 2	SEC 3	SEC 4	SEC 5	SCORE	AMT*	COST
1	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	62877	20	30	10	30	10	100	49,577	56,000
2	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	65172	20	30	10	30	10	100	49,577	56,000
3	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	65154	20	30	10	30	10	100	49,577	56,000
4	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	65157	20	30	10	30	10	100	49,577	56,000
5	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	65331	20	30	10	30	10	100	49,577	56,000
6	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	62871	20	30	10	30	10	100	49,577	56,000
7	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	65329	20	30	10	30	10	100	49,577	56,000
8	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	65159	20	30	10	30	10	100	49,577	56,000
9	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	65337	20	30	10	30	10	100	49,577	56,000
10	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	65153	20	30	10	30	10	100	49,577	56,000
11	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	65155	20	30	10	30	10	100	49,577	56,000
12	Outreach and Escort, Inc.	Santa Clara	Medium Bus	R	65335	20	30	10	30	10	100	49,577	56,000
13	Bay Area Outreach & Recreation	Alameda	Medium Bus	R	16249	20	25	10	30	10	95	49,577	56,000
14	Marin Sr. Coordinating Council	Marin	Medium Bus	R	10325	16	25	10	30	10	91	49,577	56,000
15	Marin Sr. Coordinating Council	Marin	Medium Bus	R	10326	16	25	10	30	10	91	49,577	56,000
16	Pace Solano	Solano	Small Bus	R	6443	20	20	10	30	10	90	42,494	48,000
17	Pace Solano	Solano	Small Bus	R	4487	20	20	10	30	10	90	42,494	48,000
18	Pace Solano	Solano	Medium Bus	R	4491	20	20	10	30	10	90	49,577	56,000
19	Pace Solano	Solano	Medium Bus	R	12309	20	20	10	30	10	90	49,577	56,000
20	Pace Solano	Solano	Medium Bus	R	13091	20	20	10	30	10	90	49,577	56,000
21	Pace Solano	Solano	Large Bus	R	20986	20	20	10	30	10	90	53,118	60,000
22	Pace Solano	Solano	Oth Eqmt/Comp,Softwr,Othr	OE		20	20	10	30	10	90	14,342	16,200
23	Rehab. Services of Northern CA	ContraCosta	Small Bus	SE		17	30	8	24	10	89	42,494	48,000
24	St. Mary's Med Ctr, Adult Day	SanFrancisco	Medium Bus	R	31313	20	18	10	30	10	88	49,577	56,000
25	St. Mary's Med Ctr, Adult Day	SanFrancisco	Medium Bus	R	27844	20	18	10	30	10	88	49,577	56,000
26	Coalition for Elders' Independence	Alameda	Medium Bus w/Mobile Radio	R	97664	20	23	8	30	6	87	50,905	57,500

*Assumes revised match percentages - 11.47% local and 88.53% federal, as a result of SAFETEA legislation.

											TOTAL	FED	TOTAL
	APPLICANT	COUNTY	PROJECT	TYPE	VIN	SEC 1	SEC 2	SEC 3	SEC 4	SEC 5	SCORE	AMT*	COST
27	Marin Sr. Coordinating Council	Marin	Medium Bus	R	10323	12	25	10	30	10	87	49,577	56,000
28	City of Rio Vista	Solano	Medium Bus	R	80590	20	24	10	28	4	86	49,577	56,000
29	Pace Solano	Solano	Modified Van	R	32570	16	20	10	30	10	86	44,265	50,000
30	Pace Solano	Solano	Small Bus	R	50015	16	20	10	30	10	86	42,494	48,000
31	Social Vocational Services	Alameda	Medium Bus	R	91842	20	18	9	30	6	83	49,577	56,000
32	Social Vocational Services	Alameda	Medium Bus	R	91835	20	18	9	30	6	83	49,577	56,000
33	Marin Sr. Coordinating Council	Marin	Medium Bus	R	10322	8	25	10	30	10	83	49,577	56,000
34	Marin Sr. Coordinating Council	Marin	Medium Bus	R	10324	8	25	10	30	10	83	49,577	56,000
35	Marin Sr. Coordinating Council	Marin	Medium Bus	R	10327	8	25	10	30	10	83	49,577	56,000
36	Fam	SanFrancisco	Minivan	R	22866	12	22	10	29	10	83	38,068	43,000
37	Becoming Independent	Sonoma	Med. Bus w/Mobile Radio	R	26747	20	8	17	28	10	83	50,905	57,500
38	Becoming Independent	Sonoma	Med. Bus w/Mobile Radio	R	48591	20	8	17	28	10	83	50,905	57,500
39	Las Trampas	ContraCosta	Modified Van	R	13854	20	16	8	28	10	82	44,265	50,000
40	Las Trampas	ContraCosta	Modified Van	R	62652	20	16	8	28	10	82	44,265	50,000
41	Las Trampas	ContraCosta	Modified Van	R	56066	20	16	8	28	10	82	44,265	50,000
42	Veterans Home of CA, Yountville	Napa	Base Station	OE		20	18	10	24	10	82	3,276	3,700
43	HOPE Services	Santa Clara	Modified Van	R	08207	20	19	7	26	10	82	44,265	50,000
44	HOPE Services	Santa Clara	Modified Van	R	08158	20	19	7	26	10	82	44,265	50,000
45	HOPE Services	Santa Clara	Modified Van	R	10458	20	19	7	26	10	82	44,265	50,000
46	Mobile Assistance Patrol	SanFrancisco	Radio	R	21142	20	16	8	30	8	82	45,593	51,500
47	Coalition for Elders' Independence	Alameda	Radio	SE		14	23	8	30	6	81	50,905	57,500
48	Coalition for Elders' Independence	Alameda	Radio	SE		14	23	8	30	6	81	50,905	57,500
49	Caminar Solano	Solano	Modified Van	SE		15	26	6	24	10	81	44,265	50,000
50	Fred Finch Youth Center	Alameda	Modified Van	R	90022	12	20	10	28	10	80	44,265	50,000
51	Fred Finch Youth Center	Alameda	Modified Van	R	92570	12	20	10	28	10	80	44,265	50,000
52	Las Trampas	ContraCosta	Modified Van	R	04988	18	16	8	28	10	80	44,265	50,000
53	Coalition for Elders' Independence	Alameda	Radio	SE		12	23	8	30	6	79	50,905	57,500
54	Veterans Home of CA, Yountville	Napa	Small Bus w/ Mobile Radio	R	29335	20	10	15	24	10	79	43,822	49,500
55	City of Benicia	Solano	Scheduling Software	OE		9	24	10	30	6	79	35,412	40,000
56	Community	Marin	Modified Van	R	10817	20	13	7	28	10	78	44,265	50,000
57	On Lok Senior Health Services	SanFrancisco	Modified Van		98373	14	15	10	30	8	77	44,265	50,000
58	On Lok Senior Health Services	SanFrancisco	Modified Van	R	09869	14	15	10	30	8	77	44,265	50,000

*Assumes revised match percentages - 11.47% local and 88.53% federal, as a result of SAFETEA legislation.

											TOTAL	FED	TOTAL
	APPLICANT	COUNTY	PROJECT	TYPE	VIN	SEC 1	SEC 2	SEC 3	SEC 4	SEC 5	SCORE	AMT*	COST
59	On Lok Senior Health Services	SanFrancisco	Modified Van	R	09867	14	15	10	30	8	77	44,265	50,000
60	On Lok Senior Health Services	SanFrancisco	Modified Van	R	09861	14	15	10	30	8	77	44,265	50,000
61	Fam	SanFrancisco	Minivan	R	70829	6	22	10	29	10	77	38,068	43,000
62	Achievekids	Santa Clara	Minivan	R	48577	14	20	6	26	10	76	38,068	43,000
63	Coalition for Elders' Independence	Alameda	Radio	R	10335	8	23	8	30	6	75	50,905	57,500
64	Achievekids	Santa Clara	Minivan	R	01259	12	20	6	26	10	74	38,068	43,000
65	City of Rio Vista	Solano	Base Stn,2 Mobl Radios,Com	OE		8	24	10	28	4	74	8,587	9,700
66	Caminar Solano	Solano	3 Defensive Driving Videos	OE		8	26	6	24	10	74	1,195	1,350
67	Family Bridges, Inc	Alameda	Medium Bus	R	90671	4	19	9	30	10	72	49,577	56,000
68	Coalition for Elders' Independence	Alameda	Radio	R	10345	4	23	8	30	6	71	50,905	57,500
69	Coalition for Elders' Independence	Alameda	Radio	R	10346	4	23	8	30	6	71	50,905	57,500
70	North Bay Industries	Sonoma	1 Modified Van	SE		12	9	16	24	10	71	44,265	50,000
71	City of San Ramon	ContraCosta	Small Bus	SE		13	11	8	30	8	70	42,494	48,000
72	City of Santa Rosa	Sonoma	Cameras & Other Equipmt	OE		16	9	21	24	0	70	69,281	78,257
73	Family Bridges, Inc	Alameda	Medium Bus	R	29815	0	19	9	30	10	68	49,577	56,000
74	Achievekids	Santa Clara	Minivan	R	58401	6	20	6	26	10	68	38,068	43,000
75	Self-Help for the Elderly	SanFrancisco	Large Bus	R	86000	4	15	10	30	8	67	53,118	60,000
76	Veterans Home of CA, Yountville	Napa	Medium Bus w/Mobile Radio	R	75861	0	23	6	24	10	63	50,905	57,500
77	Veterans Home of CA, Yountville	Napa	Medium Bus w/Mobile Radio	R	75860	0	23	6	24	10	63	50,905	57,500
78	Kimochi, Inc.	SanFrancisco	Modified Van	R	20111	10	9	8	30	6	63	44,265	50,000
79	Veterans Home of CA, Yountville	Napa	Small Bus w/ Mobile Radio	R	75910	4	10	14	24	10	62	43,822	49,500
80	City of Santa Rosa	Sonoma	Small Bus	R	12479	2	9	21	24	0	56	42,494	48,000
81	City of Santa Rosa	Sonoma	Small Bus	R	12480	2	9	21	24	0	56	42,494	48,000
82	City of Santa Rosa	Sonoma	Small Bus	R	12481	2	9	21	24	0	56	42,494	48,000
83	City of Santa Rosa	Sonoma	Small Bus	R	12483	2	9	21	24	0	56	42,494	48,000
84	City of Santa Rosa	Sonoma	Small Bus	R	12484	2	9	21	24	0	56	42,494	48,000
85	India Community Center	Santa Clara	Largest Bus w/Mobile Radio	SE		11	19	6	6	0	42	165,994	187,500
86	India Community Center	Santa Clara	Computer	OE		5	19	6	6	0	36	885	1,000
87	Avenidas	Santa Clara	Large Bus	R	27502	4	12	2	14	4	36	53,118	60,000
	TOTAL REQUESTS											4,001,297	4,519,707

*Assumes revised match percentages - 11.47% local and 88.53% federal, as a result of SAFETEA legislation.